



कर्मचारी बाज्य वीमा निगम
(श्रम आबू निर्योग मञ्जलय, **डारडत चडकार**)
कर्मचारी राज्य वीमा निगम
(श्रम एवं रोजगार मंत्रालय, **भारत सरकार**)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, **Govt. of India**)



आदर्श चिकित्सालय / आदर्श अस्पताल / MODEL HOSPITAL
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CIRCULAR

No U-16015/1/2024-MED STORE

Date .06.2024

Sub: Constitution of "Drug Delivery Cell" (DDC) for Doorstep Delivery of Drugs to the eligible beneficiaries

This is for information to all concerned the competent authority of this hospital has constituted a "Drug Delivery Cell" for Doorstep Delivery of Drugs to the eligible beneficiaries in compliance to the instruction by the ESIC Hqrs, vide letter no V-14/11/15/2014/Med.I (Policy) dated 03.11.2023.

The nominated members and their responsibility is described in the below table –

Member designation	Responsibility	Nominated members/Linked Officer
Store GDMO	Nodal Officer	1. Dr Sandip / Dr P. Barman
OPD I/C	Address grievance and suggest updation as per future requirement	Dr Samed Ahmed- Dr Jayshankar
OPD pharmacist	Verify the prescription, recording the delivery address, packing the medicine, handing over to the delivery agent, necessary labelling, record keeping, collection of proof of delivery, bill processing and others as the case may arise	1. Mr. Ravinder 2. Mr. Hemant
IT manager	Address technical challenges	Mrs R Pandey- Mr Shailender
Hospital manager	Overall smooth functioning of the system	Mr S Bhowmik

The eligible candidates to receive the benefits of doorstep delivery of drugs is defined by the ESIC Hqrs as follows -

1. All Senior citizen (above 60 years) with chronic illness entitled for treatment with ESIC, receiving consultation from hospital and prescribed medicines for more than 30 days and desirous of having their drugs delivered at home.

2. All ESIC beneficiaries, ESIC Employees and their dependents, pensioners seeking teleconsultation through e-Sanjeevani.
3. Handicapped and bedridden patients on medication for chronic disease will also be eligible for home delivery of drugs if desired by such patients.

The facility will be started initially covering the entire geographical area of Kamrup (M) and has option to further extend its reach.

This is issued with approval of the Medical Superintendent.

Store I/C
ESIC Model Hospital
Beltola, Guwahati

Copy to:

1. DMS, ESICMH, Beltola
2. All doctors, OPD I/C, IPD I/C, HODs
3. All concerned
4. IT Nodal Officer, e-Sanjeevani Nodal Officer
4. IT Manager for uploading on the website
5. Office file